

# Broadwell Parish Council

**Public notice is given for the ANNUAL meeting of Broadwell Parish Council, which will be held on November 13th, 2024, at the village hall, beginning at 7:00 p.m.**

Addressed to Cllr T Leonard (TL) Chairman, Cllr E Ashton (EA), Cllr A Wodzianski (AW), Cllr R Ross (RR) & Cllr C Morse (CM)

Dear Councillors, you are summoned to attend the above meeting of Broadwell Parish Council, to be held to transact the business listed in the agenda below. Members of the public and press are welcome to attend.

Signed:  Deborah Braiden, Clerk & RFO to the council. DATE: 6/11/2024

Agenda for Broadwell Parish Council		
1	Apologies	Members who cannot attend a meeting should tender apologies to the Parish Clerk or the Chairman. Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the meeting minutes.
2	Interest declaration	Members are invited to declare <b>disclosable pecuniary</b> interests and other interests in any items listed on this agenda. Note: EA continued interest carried forward in respect of the flood plan. As required by the Council's Code of Conduct for Members and the Localism Act 2011.
3	Reports by District & County Cllrs  & Public Recess	1 To receive reports from the District and County Councillors.  2. Members of the public are invited to make representations to the Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act and to respond to items received. 2.1 Councillors to raise public issues.
4	Minutes	1 <b>To approve</b> the Parish Council meeting minutes held on 9th October 2024. 2 <b>Review</b> action points from the July & October meeting.
5	Co-option	<b>Discuss and approve</b> co-option to the parish council.
6	Projects	1 <b>To receive</b> an update from the Traffic Calming Group. 2 <b>To review progress</b> on the flood plan (DC). 3. <b>To receive and discuss</b> parking updates around Kennel Lane. 4. <b>To discuss</b> and agree, on land owned by the parish council, but not registered with LR.
7	PLANNING	1 <b>To consider</b> applications received in Appendix A. 2 <b>To receive &amp; note</b> planning correspondence received. 3 <b>To note any decisions</b> and comments made by email with delegated authority (Minute 221109/8/3 & Broadwell PC SO 15/b) also listed in Appendix A
8	Play & Defib	1 <b>To receive</b> a report for monthly inspection of the <b>defibrillator</b> . AW 2 <b>To receive</b> the monthly report for play inspection AW.
9	Clerk Items	1. <b>To approve</b> the Clerk's timesheets for October. 2. <b>To note</b> the Clerk's action sheet. 3. <b>To note and approve</b> annual leave for December 16 <sup>th</sup> to 28 <sup>th</sup> 8 hours leaving a balance

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		<p>of 10 hours until March 25.</p> <p><b>4.</b> The clerk <b>will receive</b> suggestions for the next agenda.</p> <p><b>5. To note that</b> MyParishCouncil TEEC Ltd, (our website provider), has confirmed that our website is now compliant with the new the legislation for WCAG 2.2 Level AA standards.</p> <p><b>6. To receive</b> updates for the new .gov.uk email addresses.</p> <p><b>7. To note and approve</b> the NJC pay rise for clerks as £1290 pro rata backdated to 1/4/24</p>
<b>FINANCE</b>		
<b>10</b>	<b>Income</b>	<b>1 To receive and approve receipts</b> of Interest and income for October.
<b>11</b>	<b>Expenditure</b>	<b>To receive and approve expenditures</b> for October.
<b>12</b>	<b>Budget</b>	<b>To review</b> the budget against expenditure.
<b>13</b>	<b>Payments List</b>	<b>1 To approve payments</b> paid, payments due, and receipts for recompense, as scheduled in Appendix B.
<b>14</b>	<b>BUDGET</b>	To receive a draft budget for 2025/26, <b>to approve</b> budget inclusion for 25/26.
<b>15</b>	<b>Banking</b>	<p><b>To note</b> correspondence received:</p> <p><b>1)</b> A reduction in interest rates.</p> <p><b>2)</b> Lloyds are changing our treasurer's account to a community account with a monthly £4.25 charge. Did the council want to change banks?</p> <p><b>3) Approve</b> a new member to replace NB as a bank signatory.</p>
<b>16</b>	<b>Precept</b>	<b>To discuss following the budget</b> - our approach to setting the next precept level and approval.
<b>17</b>	<b>Policy</b>	<b>To approve</b> the new recommended NALC financial regulations as amended by the clerk to fit Broadwell PC.
<b>SUNDRY ITEMS</b>		
<b>18</b>	<b>Correspondence Received</b>	<p><b>To receive and note</b> the <b>correspondence</b> list in Appendix C.. To agree on any actions.</p> <p><b><i>To note no decisions cannot be made on matters raised in this section.</i></b></p>
<b>19</b>	<b>Close</b>	To record the end of the meeting and confirm the next schedule of meetings for 2025.